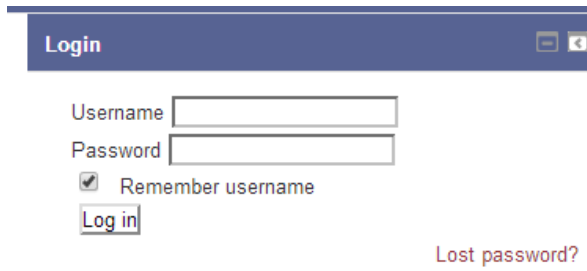


How to Sign in to the Course Site on

The **Center for Lifelong Learning** uses Moodle for its course sites.

If you have ever logged in to Moodle before, whether for a CLL course or any other course, you will use the same login credentials.

FIRST TIME LOGIN: On your browser go to: <http://moodle.ctsnet.edu> and find the Login box. Enter the default username and password using the template below. They are case-sensitive.



The screenshot shows a Moodle login interface. At the top is a blue header with the word "Login" and window control icons. Below the header are two input fields: "Username" and "Password". A checkbox labeled "Remember username" is checked. Below the password field is a "Log in" button. To the right of the "Log in" button is a link that says "Lost password?".

DEFAULT USERNAME: Your last name followed by your first name (all lowercase).

Your first name for Moodle will be whatever you entered in the first name field during course registration, so keep that in mind if you go by a middle name or a nickname.

Examples: Joseph "Joe" Brown: "brownjoseph"
Mary McKoy: "mckoymary"

DEFAULT PASSWORD: The initial password for all Center for Lifelong Learning accounts is: **#Learner4Life**

The first time you log in, you will be asked to change this password.

ENTER THE COURSE:

Once you log on you should be able to see the courses in which you are enrolled. **Click on the course title** to enter the course page and begin to explore.



NOTE: Once you sign in, you can update your profile, add a photo, etc. Once your password is changed it cannot be retrieved for you, so please record it in a safe place.



SIMPLE LOGIN:

1. Go to:
<http://moodle.ctsnet.edu>
2. Enter your Username using the formula:
Lastfirst (all lowercase)
And the password:
#Learner4Life
3. Click on the title of the courses in which you are enrolled.
4. Explore and update your profile (add a photo, change your password)

NEED HELP?

Need help with logging in to the course site?
Call or email us:

404-687-4577

lifelonglearning@ctsnet.edu

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